

BY-LAWS
OF
LACROSSE ASSOCIATION OF KANSAS CITY

ARTICLE 1—NAME

1.1 The name of the organization shall be Lacrosse Association of Kansas City (LAKC).

1.2 The LAKC is the governing body and association for boy's lacrosse at the high school level in greater Kansas City. The varsity high school level is defined by grades nine through twelve. The board is comprised of volunteers throughout greater Kansas City.

ARTICLE 2—PURPOSE

2.1 Creating a structured environment in which student athletes, coaches, referees, administrators and parents benefit from the organization that provides fair, safe and competitive opportunities to learn and play lacrosse in greater Kansas City. The LAKC will achieve its purpose by, among other things:

- a. Directing and controlling interscholastic high school lacrosse competition in greater Kansas City by prescribing eligibility rules for contestants and penalties for the violation of such rules, conducting preseason and/or state tournaments, and honoring students for exemplary play and good sportsmanship through suitable awards.
- b. Promoting and protecting the health of student athletes by establishing rules and guidelines to Honor the Game.
- c. Working in harmony with the interscholastic governing bodies of greater Kansas City.
- d. Working every year to improve and further the level of play of greater Kansas City boys high school lacrosse.

ARTICLE 3—EXECUTIVE BOARD OF DIRECTORS

3.1 The LAKC will be led by an Executive Board of Directors comprised of the President, Vice-President, Treasurer, Secretary, Rules Chairperson and Five At-Large Members, as elected by the Board of Directors during its June meeting. Nominations shall be taken for vacant or open positions in a manner to be prescribed by the LAKC president. The Board

of Directors will consist of a parent representative and a coach of each team with membership in the LAKC. The Executive Board will be part of the Board of Directors.

3.2.1 President - As the chief executive officer of the LAKC, the President shall supervise the organization's affairs and activities and shall preside over all meetings of the LAKC membership and the Board of Directors. The President has overall responsibility for the health and welfare of the organization. The President, in conjunction with the Vice-President and the Coaches' At-Large Representative, will have the ability and responsibility to adjudicate problems and issues in the LAKC as problems and issues arise for which there is no established rule. Such issues will be brought before the LAKC Board if a rule change is needed. The President will abstain from voting unless the Board of Director's voting on an issue results in a tie. One year of experience with the LAKC is required to run for President. The term of the President is two years, elected every even year. There are no term limits.

3.2.2 Immediate Past President (IPP)- The IPP assists the President/Board as requested with duties and matters pertaining to LAKC and will make his/her knowledge and skill gained in service to LAKC available to the Association. The IPP represents the President or serves as spokesperson for LAKC as requested by the President, mentors and advises LAKC elected and appointed volunteers, and performs additional duties as delegated and authorized by the President. The IPP succeeds to the office by completion of term(s) as LAKC President and is allowed one vote. The term of the IPP is concurrent with the term of the succeeding President, but shall be one year. In the event of vacancy, this office shall remain vacant until the current President succeeds into this position.

3.3 Vice-President - In addition to serving as replacement in the President's absence or in the event that the President cannot fulfill his/her duties, the Vice-President will preside over risk management of the league. The Vice-President also enforces LAKC policies. The Vice President is allowed one vote. The Vice-President serves as the President in waiting. The term of the Vice President is two years, elected every odd year.

3.4 Treasurer - The treasurer shall keep and maintain the financial books and records of the organization, disburse funds at the direction of the board and report at all meetings as to the financial state of the organization. These duties include, paying monthly bills, depositing checks received, reconciling the monthly bank statement, preparing a monthly profit and loss statement and balance sheet, monitoring cash balance in checking account and coordinating the yearly tax filing. The treasurer will be allowed one vote. The term of the treasurer will be two years, and is elected every even year. There are no term limits.

3.5 Secretary - The Secretary shall document all board meetings. The Secretary shall act as custodian of all official records, attendance rosters and voting outcomes. The Secretary is allowed one vote, with a term of two years, elected every odd year. There are no term limits.

3.6 Rules Chairperson. The Rules Chairperson shall be in charge of the Rules Committee, and will be responsible for the application of all rules and regulations of the LAKC. The Rules Chairperson is allowed one vote and has a term of two years, elected every odd year. There are no term limits.

3.7 Executive At-Large Members - Five At-Large Member positions. Four of the five At Large Members of the Executive Board are to be parents of an incoming eleventh grade player or younger at the time of election. One At-Large Member will be a coach in the LAKC. There is a term of two years. Each At-Large Member is allowed one vote. Two parent At-Large Member positions will be elected every odd numbered year, the other two parent positions will be elected every even numbered year. The coach At-Large position will be elected every odd numbered year and will have a term of two years.

3.8 Suspension or Removal of an Executive Board Member. An Executive Board member may be suspended or removed with cause by vote of a 2/3 majority of the members of the Board of Directors.

3.9 Resignation of an Executive Board Member. A member of the Executive Board may resign by delivering his or her written resignation to the president, vice-president, treasurer or secretary. Such resignation shall be

effective upon receipt (unless specified to be effective at some other time) and acceptance thereof shall not be necessary to make it effective unless it so states.

ARTICLE 4—BOARD OF DIRECTORS

4.1 Membership. The Board of Directors will consist of a parent representative and a coach of each team with membership in the LAKC. Each team, hereafter referred to as the Team Board, will have its own selection procedures for the parent representative membership on the Board of Directors.

4.2 Vacancies. Any vacancy in the Board of Directors shall be filled by the Team Board entitled to appoint that Director whose death, resignation, removal or disqualification creates the vacancy. Each successor shall hold office for the unexpired term or until he or she dies, resigns, is removed or becomes disqualified. The Directors shall have and may exercise all their powers notwithstanding the existence of one or more vacancies in their number.

ARTICLE 5—MEETINGS

5.1 Regular Meetings. The LAKC will hold meetings when called by the President of the LAKC with at least a 7 day notice to the Board of Directors. The Executive Board will meet additionally in January, February, June, September and November, and at other times as called by the President. Every member of the LAKC shall attend every meeting unless they contact the Secretary prior to the meeting with a reasonable excuse. The meetings will be scheduled at the time and place of the President's discretion.

5.2 Special Meetings. Special meetings of the Executive Board may be held at any time and at any place and via conference call when called by the President or a majority of Executive Board members.

5.3 Quorum Vote. No record of any regular or special meeting of the Board of Directors shall be official unless a majority of the voting members of the Board of Directors are present in person or on the phone. The quorum must be

half of all Board of Directors. The act of a majority of the Board of Directors present at any meeting at which a quorum is present shall be the act of the Board of Directors, except as otherwise specifically provided by statute or by these By-laws.

5.4 Meeting Agendas. The responsibility for setting the agenda for Board of Director meetings will be that of the President. An item may be included on the meeting agenda if any member of the Board of Directors makes a request for an agenda item at least 5 days prior to the meeting, and if the President, in his view, has had sufficient opportunity to prepare the Board of Directors for the discussion of the item. The President shall, in good faith, make every reasonable effort to prepare the Board of Directors for the discussion of upcoming agenda items. A preview agenda detailing an upcoming Board of Directors meeting will be prepared by the President and sent electronically to all Board of Director members no later than two days prior to the meeting. A preview agenda may be changed at any meeting only when approved by a majority of the Board of Directors.

ARTICLE 6—MEMBERSHIP

6.1 Each team with membership in the LAKC will be allowed two voting representatives no matter the size of the club. Every team representative must be present at the meeting in person or on the phone to cast his or her vote. No exceptions may be granted, and no proxies will be honored.

6.2 One representative from each club shall be a coach. This representative is not limited to the head coach but will be someone on the coaching staff.

6.3 One representative from each club shall be a parent. This parent must be of a current player on the club's roster. This may not be a parent on the coaching staff.

6.4 Existing Clubs. Each club that participated in the league in the prior lacrosse season declare an intent to participate in the upcoming lacrosse season using an official LAKC application form. This form shall be submitted to the President of the Executive Committee by August 15 to be eligible to be considered for the upcoming lacrosse season. The form shall be completed in its entirety. The official application form will include a declaration of high schools that make up the club.

6.4.1 New Club Formation. Each new club must have a head coach, LAKC parent rep, 15+ players, insurance coverage, , and a governing body or parent board consisting of a president, vice-president, treasurer and secretary. Each new club must apply for admission into the LAKC using an official LAKC application form. This form shall be submitted to the President of the Executive Committee by August 15 to be eligible to be considered for the upcoming lacrosse season. The form shall be completed in its entirety to be considered a valid application. To be considered complete, the official application form will include a declaration of high schools that will make up the new club, and this declaration must be agreeable with other immediately affected club(s) from which the new club is derived. Upon receipt of a new club's application form, the Executive Committee will check that all elements of the application are complete and verified. Once the Executive Committee verifies the application, the application shall be forwarded to the LAKC Board for a vote for entry into the LAKC at the next regularly scheduled LAKC Board meeting. To facilitate an orderly scheduling process, all decisions regarding new club formations will be rendered by the LAKC Board by the official scheduling meeting of the LAKC.

6.4.2 New Club Formation and School Assignments/Boundaries. In the event that the declaration of schools that make up the new club is challenged by an immediately affected club(s) from which the new club is derived, the President of the Executive Committee will remand the application back to the new club for correction. In the event that a correction between the new club and the affected club(s) from which the new club is being derived cannot be agreed upon, the President of the Executive Committee will convene a special committee consisting of 5 (five) LAKC board members who will be tasked with recommending a correction of school assignments between the new club and the immediately affected club(s) from which the new club is derived. The recommendation of the special committee will be presented at the next available LAKC Board meeting, at which time after hearing from the special committee, the LAKC Board will vote for acceptance or rejection of the recommended corrected school assignments between the new club and the immediately affected club(s) from which the new club is derived. In the event that after the LAKC

Board's vote that the new club or the immediately affected club(s) from which the new club is derived wishes to appeal the correction, they may do so to the Executive Committee within 7 days of the LAKC Board's vote. The Executive Committee will consider the appeal in a manner to be determined by the Executive Committee President, and will render a final decision within 10 days of receiving the appeal. The decision of the Executive Committee is final.

6.4.3 New Club Formation and Varsity Scheduling. Each new club will be encouraged to play a junior varsity schedule during their first season of competition; however, the final determination of whether the new club will field a varsity team during their first season of competition will rest with the head coach of the new club.

6.5 All dues shall be established by the Board of Directors by the 1st of January. All dues are payable to LAKC by the 1st of March. Board of Directors shall establish the dues amount and what dues will cover (including fields, refs (3) for state tournament).

6.6 All Team rosters shall be submitted to the Lacrosse Association of Kansas City by March 10. A \$25.00 late fee shall be charged to any club that has not submitted a roster by that time. It is the responsibility of the club to provide rosters. A No Swing roster based on the number of players in the Club is due April 1 from each Club. The number of players that should be listed on the No Swing Roster is as follows: 25 or less players = 0; 26-30 players = 8; 31-35 players = 9; 36-40 players = 11; 40+ players = 13. Any revisions post April 1 must be approved by the Board of Directors. To be consider for Post Season Awards a player would need to be listed on the No Swing Roster.

6.7 A team participating in the end of the season tournament must have proof of insurance. US Lacrosse insurance is the standard; must have equal or greater coverage. LAKC Board members must be US Lacrosse members.

ARTICLE 7—COMMITTEES

7.1 Board members cannot be on more than two committees at any one time.

7.2 Rules Committee - There shall be a Rules Committee led by a Rules Chairperson. The Rules Committee will consist of two coaches and two parent representatives from the Board of Directors. The terms of the coaches and parent representatives on the Rules Committee will be for two years. One coach and one parent representative will be elected on an even numbered year, while the other coach and parent representative will be elected on an odd numbered year. The Rules Committee members shall be elected by the Executive Board. A nominating procedure for open or vacant positions on the Rules Committee will be prescribed by the LAKC President. The Rules Committee shall be responsible applying the rules and regulations of the LAKC fairly and impartially to all members of the LAKC and for reviewing and recommending to the Board of Directors the rules applicable to league play, which shall be based upon NFHS lacrosse rules.

7.3 Tournament Committee - There shall be a Tournament Committee comprised of the President and Vice-President of the LAKC. The Lacrosse Association of Kansas City will end each season with an end of the year single elimination tournament for varsity teams. The teams participating in the end of the year tournament will be the top eight teams with the best regular season record in the Lacrosse Association of Kansas City. Tiebreakers for end-of-year rankings are as follows:

1. Overall record against LAKC opponents
2. Head to head record
 - a. Head to head record will be the primary tiebreaker, and will be used when possible.
3. Total point differential among teams tied for a seeding spot (plus/minus 7 points per game max)
4. Coin toss

The winner of the end of the season tournament will be deemed the metro league champion on that year.

7.4 Other committees will be deemed as appropriate.

ARTICLE 8—GENERAL PROVISIONS

8.1 The principal office of the Lacrosse Association of Kansas City shall be determined annually at the June Board of Directors meeting.

8.2 The fiscal year of the association shall, unless otherwise decided by the directors, start on the 1st of June and end on the 31st of May in each year.

8.3 Any and all personal information provided to LAKC will be used solely for LAKC purposes and will not be distributed to third parties at any time.

ARTICLE 9—BOOKS AND RECORDS

9.1 LAKC shall keep correct and complete books and records of account, shall also keep minutes of the proceedings of its meetings, and shall keep a record giving the names and addresses of the Board members entitled to vote. All books and records of the LAKC may be inspected by any voting member of the Board for any proper purpose at any reasonable time, and subject to audits by independent auditors, if required.

ARTICLE 10—AMENDMENTS

10.1 Amendments - These By-laws may be amended or appealed in whole or in part at any meeting of the Board of Directors by a vote of two-thirds (2/3) of the members of the Board present and voting at any such meeting.

##END OF BYLAWS##

Revised by the LAKC Board of Directors
October 15, 2015